

# Supplier questionnaire

Company address		Contact data	
Company		Salutation	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Street		First name	
Postcode, City		Last name	
Country		Function	
Homepage		Telephone no.	
		E-Mail	

Company data			
Are you a manufacturer, distributor, contractor?	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Distributor	<input type="checkbox"/> Contractor
Legal form			
Group affiliation			
Year established		VAT no.	
Subsidiaries			
	Sales of company (in thousands €)	Investments (in thousands €)	Sales of group (in thousands €)
Second last year			
Previous year			

Company sales by market (in %)			
Domestic		Asia	
Europe		North- / South- Amerika	

Employment				
Number of employees overall		Number of employees in development departments		Number of employees for quality management
Number of shifts per day (1,2 or 3)			Working hours per week (per shift)	
How many working days per week do you have?				

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Contact data				
Function	Name	Call-through No.	E-Mail	Language
CEO				
Leader of distribution				
Leader of quality management				
Contact for requests				

Which products are you applying for?				
<input type="checkbox"/>	DIN & Standard parts	<input type="checkbox"/>	Raw castings (EN-GJL and/or EN-GJS)	
<input type="checkbox"/>	Forced ventilation	<input type="checkbox"/>	Shrink discs	
<input type="checkbox"/>	E-Motors	<input type="checkbox"/>	Packaging, cardboards, packaging fill material	
<input type="checkbox"/>	Clutches	<input type="checkbox"/>	Diecast aluminium	
<input type="checkbox"/>	Bevel gear sets	<input type="checkbox"/>	Absolute encoder	
<input type="checkbox"/>	Weldments	<input type="checkbox"/>	Electronic components	
<input type="checkbox"/>	Sheet metal constructions	<input type="checkbox"/>	Services:	
<input type="checkbox"/>	Others:			

Production sites	
Where are your production sites / warehouses?	Which products do you produce / store on these sites?

IT-Equipment			Which system?
ERP-System (Enterprise Resource Planning)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
CAD-System (Computer Aided Design)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EDI (Electronic Data Interface) used with other customers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

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<b>Delivery terms</b>			
Do you have a product liability insurance? Please provide a copy!	<input type="checkbox"/> Yes	<input type="checkbox"/> No	In the amount of:
Are you willing to keep a safety stock of (pre-)Material?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you guarantee that your products are conform to RoHS (Restriction of Hazardous Substances)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not relevant
Do you guarantee that your products are conform to the REACH Garantieren Sie, dass Ihre Produkte der REACH (Registration, Evaluation, Authorization and Restriction of Chemicals) regulations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not relevant
Do you commit to act according to the "Dodd-Frank-Wall-Street Reform and consumer protection Act"?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are you willing to submit a long-term supplier declaration once a year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are you able to send order confirmations within 48 hours?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

<b>References</b>		
<b>Main customers:</b>	<b>Country</b>	<b>Sales share</b>
<b>Customers of the automobile industry:</b>	<b>Country</b>	<b>Sales share</b>

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Quality management & industrial safety			Environmental management		
Certificate	Valid until	Scheduled for	Certificate	Valid until	Scheduled for
DIN EN ISO 9001 (Quality management)			DIN EN ISO 14001 (Environmental management)		
VDA 6.1 (Quality management)			Din EN ISO 50001 (Energy management)		
IATF 16949 (Quality management)			ZNU-Standard (Sustainability)		
EMAS (Eco-Management)			OHSAS 18001 - (industrial safety management)		
Others:			Others:		
<b>Please provide a copy of the certificate!</b>					

Sustainability				Description
Do you have a process-oriented environmental management system?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
Does your company use resource saving production methods?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
Do you have products with environmental labels in your assortment?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
Do you optimize your packaging solutions in terms of sustainable and resource-saving transports?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
When transporting your products, is the length of the transport route and the means of transport checked regularly with regard to environmentally friendly aspects?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
Do you rely on the use of renewable energies?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
Do you have an environmental policy for measuring and improving your emission levels?	<input type="checkbox"/> Yes	<input type="checkbox"/> planned	<input type="checkbox"/> No	
<b>If available, please provide a current CSR-sustainability report!</b>				

- The Code of Conduct of NORD Drivesystems has been noted and accepted as the basis of cooperation:

[Code of Conduct - NORD Drivesystems](#)

\_\_\_\_\_  
Date,

Signature